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## INTERNSHIP PROGRAMME – TRADE FOR DEVELOPMENT

### **Purpose of the Internship Programme**

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The South Centre regularly offers the opportunity for young professionals, especially from developing countries, to undertake an internship in Trade for Development at its headquarters in Geneva (Switzerland).

The Internship Programme in Trade for Development is designed to:

- Give young professionals the opportunity to assist Trade for Development experts in undertaking research and analysis on international trade policy areas that are relevant to the protection and promotion of the development interests of developing countries.
- Give them the opportunity to contribute to the capacity building of developing country trade negotiators and policy-makers in formulating trade policies that serve people-centred development.
- Allow them to gain experience and to deepen their knowledge and understanding of the way trade affects the development objectives of countries in the South.
- Help them develop their critical and analytical capacity.
- Allow them to gain exposure of the various perspectives that exist on development issues in any work areas of the South Centre.
- Provide the South Centre Trade for Development experts with the assistance of highly specialized and qualified students.

### **Eligibility criteria and expected skills**

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Applicants must:

1. Be fluent in English (both spoken and written). Knowledge of French or Spanish would be an asset.
2. Have completed or be completing an advanced degree from a university or from an institution of equivalent status. Due to the multidisciplinary nature of the research carried out, students from different educational backgrounds are eligible (Economics, International Political Economy, International Relations, International Trade and Development, International Law).
3. Have a demonstrated interest in development issues.
4. Have proficient computer skills.
5. Be able to work independently and as part of a team.
6. Be able to work in a multicultural environment.

Applicants for an internship should ideally be nationals of a developing country (defined as members of the Group of 77 and China). Alternatively, applicants should be able to demonstrate a capacity to identify and understand the interest and concerns proper to developing countries in any specific issues.

### **Duration, time commitment, location and remuneration**

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Depending on the interests and availability of interns, internships may extend from **three to six months** and are **full time** (40 hours a week). The internship period may be extended upon mutual agreement.

Internships **take place in the South Centre's headquarters in Geneva (Switzerland)**.

Trade for Development internships are **not remunerated**. Except otherwise indicated to the intern in writing, travel expenses, including visa fees, to and from Geneva, will be the responsibility of the intern. In addition, interns shall also be responsible for their own insurance for illness and accidents.

## Responsibilities

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Specific intern responsibilities include, but are not limited to:

- Provide assistance in research and data collection.
- Draft papers and briefing notes under the supervision of the Trade for Development experts.
- Identify the specific interest and concerns of developing countries in any of the topics being analysed.
- Provide assistance in the organization of events.
- Attend meetings at the South Centre, the UNOG, the UNCTAD, the WTO and other institutions.
- Perform administrative tasks such as updating calendar of meetings, drafting letters, filing, etc.

As far as possible, specific tasks are also linked to each intern's own research interests or academic requirements.

## Selection Process

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Start and end dates are flexible. Applications may be submitted on an on-going basis **with an indication of the fields of interest and periods of availability**.

Qualified candidates may submit a **complete curriculum vitae in English and the Internship Application Form, duly filled in English, via e-mail** to south(at)southcentre.int. The subject line must be "Application for Trade Internship".

Only short-listed candidates will be contacted for an interview. If the applicant is not in Geneva or cannot come to Geneva, a telephone interview may be arranged.

For more information on the South Centre, please visit the South Centre website at [www.southcentre.int](http://www.southcentre.int)