

## Terms of Reference

### Local Consultant – Sectoral Policy Advisor for the Enhancement of the GCF Portfolio in Lebanon

#### Lebanon's Green Climate Fund Readiness Project

Issued on December 10, 2021

#### Background:

The Green Climate Fund (GCF) is the world's largest dedicated fund helping developing countries to act on climate change. It was established by the United Nations Framework Convention on Climate Change (UNFCCC) in 2010. By channeling climate finance to developing countries, the GCF plays a crucial role in serving the goals of the Paris Agreement on climate change, adopted in 2015.

The Ministry of Environment in Lebanon is currently leading the implementation of the "*Strengthening and enhancing Lebanon's institutional arrangements and capacity to enable and optimize access to the Green Climate Fund*" project (2020-2022) which aims at supporting Lebanon to efficiently tap into the fund. Therefore, Lebanon must align itself with GCF requirements and expectations which entail the following:

1. The government has to coordinate and prioritize its needs across all sectors and stakeholders including the private sector, and incorporate those priorities and needs in a **Country Programme** with a pipeline of projects for engagement with the GCF;
2. The national focal point of the fund, called the Nationally Designated Authority (NDA) (in Lebanon's case, the Ministry of Environment), has to be capacitated, both technically and legally, to coordinate Lebanon's access to the fund and to evaluate project proposals. This includes the development and implementation of a straightforward, and institutionalized procedure (called the **No Objection Procedure**, NOP) to evaluate, select and prioritize GCF proposals from all stakeholders in line with national priorities;
3. **Public and non-state actors**, including private sector stakeholders, are expected to be engaged in key activities of the GCF Readiness project to enhance country ownership.

#### Objective of the consultancy:

Scale up political engagement with the outputs of the GCF readiness project and enhance GCF portfolio in Lebanon

#### **General Terms:**

- The Sectoral Policy Advisor will be engaged in a fixed- price consultancy contract for a duration of 6 months.
- The selected candidate will work under the direct supervision of the National Technical Coordinator at the Ministry of Environment, and the oversight of the Program Coordinator of the Sustainable Development and Climate Change of the South Centre and in close

coordination with the Climate Change Advisor and Portfolio manager at the Ministry of Environment.

### **Qualifications, Experience and Skills**

#### **Education:**

- Advanced University Degree (Master's degree or equivalent; PhD an asset) in Public Relations, Political Science, Business Administration, Media or other relevant disciplines.

#### **Experience:**

- At least 10 years of track record relating to climate change and/or sustainability, with experience in engaging the public sector in climate action or sustainability discourse.
- Strong understanding of key sustainability issues and trends and how they link to the challenging economic circumstances of Lebanon.
- Exposure to policy development processes, with a solid understanding of the accompanying public and non-public institutional dynamics.
- Strong familiarity with international environmental/climate/sustainability conventions, with experience in identifying risks and opportunities for Lebanon
- Established network of stakeholders related to advancing climate change and climate finance policies in Lebanon.
- Experience working closely with government and non-government stakeholders, particularly in developing countries, as well as with intergovernmental organizations (IOs).

#### **Language and Other skills:**

- Fluency in both spoken and written Arabic (working language); Good understanding of English

#### **Competencies and skills:**

- Working and liaising with public administration, development partners, United Nations system NGOs, and the private sector;
- Strong research and analytical skills;
- Excellent communication and organizational skills;
- Proactive, motivated and meticulous with an ability to be flexible and adaptive (particularly with regard to Lebanon's challenging national context);
- Strong exposure and knowledge of Microsoft office applications, mainly, Excel, Word, Power Point

#### **Scope:**

Under the supervision of the National Technical Coordinator at the Ministry of Environment and in close coordination with the Climate Change Advisor and Portfolio manager at the Ministry of Environment, the consultant shall carry out the below tasks. The following tasks will be performed:

### **Task 1: Mobilize key public sector stakeholders to enhance senior level awareness of climate finance and GCF opportunities**

1. Select senior public sector stakeholders from the stakeholder mapping exercise to engage with during the implementation of the present consultancy.
2. Involve senior public sector stakeholders in activities around GCF opportunities, the role of the Nationally Designated Authority in GCF related operations in Lebanon, the Country Programme and other GCF related themes.
3. Assist the Minister of Environment in mainstreaming outputs of the GCF readiness project in ministerial political agendas of line ministries, council of ministers, parliament or others. This includes presenting the No-Objection Procedure, the Country Programme, including messaging on private sector involvement in climate finance, showcasing the role of the NDA in implementing day to day GCF related operations.
4. Assist the Minister of Environment in patronaging events related to the GCF readiness project. The events will be mutually agreed on and defined between the consultant and the PMU, with guidance from the Minister of Environment. They could include private sector workshops on climate finance, dissemination conference about GCF matters, trainings or other.
5. Monitor the Minister of Environment's agenda for events independent from the GCF readiness project, and make sure GCF outputs are showcased where relevant in those events.
6. Collaborate with the Communication Firm supporting the GCF readiness project to mainstream messaging developed by the Firm and to give the firm better understanding of public sector views and needs related to climate finance.

### **Task 2: Mobilize GCF accredited entities operating in Lebanon to fast track the implementation of the GCF pipeline of projects**

1. Select accredited entities operating in Lebanon from the stakeholder mapping exercise to engage with during the implementation of the present consultancy.
2. Communicate needs identified in the Gap Assessment report developed under the GCF readiness project.
3. Involve accredited entities in talks around the Country Programme and its pipeline of projects.
4. Launch discussions around a coordination mechanism for climate finance support needed.
5. Initiate informal discussions around the GCF accreditation process and Direct Access Entities to assess readiness of potential accredited entities to go through the accreditation process.

#### **Mode of work:**

- Work implies frequent interaction with the Project Management Unit (PMU). The PMU staff will have access to knowledge and analysis of a national consultancy firm and other individual local and international consultants that cover, among other areas, Climate Policy, Climate Finance, and Private Sector;
- Work shall also entail consultations with officials at Ministry of Environment, other officials, community groups and other stakeholders within Lebanon, other consultants under the project, and the staff of the South Centre;
- The PMU at the Ministry of Environment will be heavily involved in guiding progress and communication with stakeholders;
- The PMU is available to support for background research, interviews, drafting etc.;

- The PMU will be responsible for organizing meetings, workshops, arranging for venues, printing material, issuing invitations and all other logistical and coordination matters needed for the implementation of the work of the consultant.

**Results expected:**

Task 1

Minutes of meetings or speeches or invitations or other material demonstrating mainstreaming of GCF messaging in senior political channels

Task 2

Minutes of meetings or speeches or invitations or other material demonstrating mainstreaming of GCF messaging in Accredited Entities channels

**Timeframe of service delivery:**

<b>Deliverable</b>	<b>Deadline</b>	<b>Remuneration</b>
Progress report 1 to be validated by NTC	2 months after contract signature	50%
Progress report 2 to be validated by NTC	6 months after contract signature	50%

Each payment shall require the presentation of a summary report on the activities carried on by the consultant for the related period. The report shall include all backup documents of the main activities.

**Contract type and Remuneration:**

The Consultant will be engaged in a fixed- price consultancy contract for 6 months of duration with an expected work engagement of around 30 working days in total, extended over the contract duration.

**Selection Process:**

Application should be sent in English at [applications@southcentre.int](mailto:applications@southcentre.int) (stating ‘Sectoral Policy Advisor – Lebanon, in the subject) no later than CET 24.00 hrs. on **December 21, 2021**.

Application should include:

- A Curriculum Vitae describing previously accomplished work related to institutional arrangements and/or analysis of environmental processes in the Global South;
- Cover letter with indication of availability;
- Detailed financial proposal.

Copies of qualifications, previous employment certificates, publications etc. should not be sent with the application. These may be requested at later stage.

Only short-listed candidates would appear for an interview. Only successful candidate shall be contacted and thus candidates are kindly requested to refrain from enquiring about progress of their application.

The selected candidate is expected to take up the assignment by January 17, 2022.

### **About the South Centre:**

The South Centre is the inter-governmental policy research institution of developing countries, with currently 54 developing country member States from Africa, Asia and the Pacific, and Latin America and the Caribbean. The South Centre promotes more effective South-South cooperation and coordination, supports developing countries in participating in and voicing their development interests and priorities more effectively in various multilateral and regional development policy-related issues and fora, and provides policy advice and technical assistance to governments on their national development-related policies.

The main activities of the Centre are policy research and analysis, convening of meetings and conferences for developing countries to share views and experiences, and technical assistance and capacity building activities. The issues taken up by the Centre include international and regional trade policy, global macroeconomic and finance issues, global public health, innovation and intellectual property policy, climate change, environment and sustainable development, international economic issues including tax policy, external debt and international investment policy; human rights policy; global governance for and North-South relations, South-South cooperation, and global governance for development. The South Centre has three major institutional pillars: The Council of Representatives in which the Member States are represented; the Board comprising a Chairperson and members who act in their individual capacities and provide guidance to the Secretariat; and the Secretariat headed by the Executive Director which implements the activities of the South Centre. The Secretariat is accountable to and works under the guidance of the Board and the Council.